

**Governance Board Meeting
Sheboygan Leadership Academy
Sheboygan, WI
Regular Meeting Minutes
Monday November 26, 2018**

The regular meeting of the Governance Board of the Sheboygan Leadership Academy (SLA) was held on Monday the 26th day of November 2018 at 6:00pm at Sheboygan Leadership Academy, upstairs conference room, 1305 St Clair Avenue Sheboygan, Wisconsin. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

Present: Mr. Darryl Carlson, Mrs. Karen Grupe, Mr. Mark Hickmann, Mr. Andrew Morgan, Mrs. Denise Quasius, Mrs. Jessica Schaezter, Mr. Tim Stielow, Mrs. Laura Studee, Mrs. Jenny Taylor

Absent: None

Call to Order

Meeting was called to order at 6:02 pm by Mrs. Denise Quasius

Approval of Agenda

The agenda for the November 26, 2018 Governance meeting was reviewed. A motion was made by Mr. Mark Hickmann and seconded by Mr. Darryl Carlson to approve the agenda. All voted Aye.

Approval of Minutes

The minutes of the October 22, 2018 meeting were reviewed. A motion to approve the minutes was made by Mr. Mark Hickmann and seconded by Mr. Darryl Carlson. All voted in favor.

Open Session (Community Input)

None

Principal's Report

a) Section I: Student Outcomes

- i. School update – Mrs. Laura Studee gave the following reports:

Enrollment Update:

Current registered enrollment: 207

Parents are beginning to look at enrolling for the 2019-2020 school year.

Tours of the school will be given at 9:00 am Wednesdays

Assessment Update:

The results of the Wisconsin Department of Instruction School Report Card for the 2017-2018 school year for SLA were presented. SLA's score was a 77.7 giving it an Exceeds Expectations ranking.

Marketing Update:

Billboard advertising being considered

SLA will be included in the SASD marketing materials

Community Outreach Update:

Jean Puls was very involved in the RCS fundraiser

The Elementary school movie night is this Friday

The school's winter concert is Wednesday December 5 at 9:00am and 6:30pm

Operations:

Mrs. Laura Studee is looking at adding breakfast as an option for those children choosing to use this service. She is looking at funding this program with grant funding.

1,579 volunteer hours have been recorded in the first quarter of the year. Drawing for a gift card reward for three individuals drawn randomly from that group of volunteers was conducted.

Staffing:

Mrs. Laura Studee is looking to fill the art teacher position with a long term substitute from January through June 2019

Mr. Mark Hickmann made a motion to approve the principal's report. Mr. Darryl Carlson seconded the motion and it passed.

General Reports

b) Section II: Board Oversight

i. Charter Oversight:

1. Oversight obligations through December 31, 2018 were reviewed.

ii. Committee Reports:

1. Executive Committee:

- a. Mrs. Denise Quasius reported that the committee at its last meeting established a process for reviewing the performance of the Administrator of SLA which will include utilizing the Principal End of Cycle Summary from the Department of Education in consultation with the Assistant Superintendent of Student & Instructional Services along with completed annual staff, parent and student surveys. This year's review, Mrs. Quasius, indicated found Mrs. Laura Studee's performance to be very good.

2. Financials:

- a. Mrs. Karen Grupe provided a financial up date. Revenues year to date through October 31,,2018 were \$1,710,310 with expenses of \$469,899 resulting in revenues exceeding expense by \$1,248,047. The balance sheet reflects total assets of \$2,687,927 total liabilities of \$331,273 resulting in a total equity position of \$2,034,967. The operating account balance stood at \$352,715.
- b. She indicated that funding per student under the new contract increased in 2018- 2019 due to Act 59, resulting in revenues being greater than budgeted. Health insurance and technology expenditures were budgeted higher than actual projected. So expenses are projected to be below budget.
- c. Karen presented a 5 year projected budget for the school which indicates tight cash flow positions based on an enrollment of 214 students. To address these deficits a motion was made by Karen Grupe and seconded by Mr. Andrew

Morgan to empower the finance committee to explore the refinancing of the current debt owed to RCS to help alleviate these projected tight cash flow positions.

The finance committee approved and recommended Governance Board approval of the October 31, 2018 financial statements as presented. A motion was made by Mrs. Karen Grupe and seconded by Mr. Andrew Morgan to accept the financial report. All voted Aye.

3. Facilities

Mr. Mark Hickmann reported the following:

- a. A developers agreement for the crosswalk project needs to be drawn up.
- b. The building committee has been formed . A walk through with four to occur with four engineers next week.
- c. A new snow removal contract was negotiated with Sky Rider.
- d. Safety Grant items of security cameras,magnetic door locks and badge readers are being completed next week.

Mrs. Karne Grupe made a motion to accept the facilities report as presented. Mr. Darryl Carlson seconded it. The motion carried.

4. Personnel:

Mrs. Denise Quaisus reported that at the last personnel committee meeting:

- a. The employee health insurance plan, provided by UHC, has scheduled a premium increase for the next 12 months of 23.6%. In comparison market place health insurance is scheduled to increase 46%.

The personnel committee recommended that SLA remain with UHC as the health care provider. A motion was made by Mr. Tim Stielow and seconded by Mrs. Denise Quasius to accept the proposal of the personnel committee and renew the health insurance contract with UHC at an increase of 23.6%. All voted Aye. the motion carried.

- b. Mrs. Denise Quasius indicated that it is SLA's goal to provide salaries that are in line with the Sheboygan Area School District. She provided a presentation illustrating SASDs salary schedule and indicated the personnel committee is in the process of revamping SLAs salary schedule.

A motion was made by Mr. Mark Hickmann to approve the personnel committee report. The motion was seconded by Mr. Darryl Carlson. Motion carried.

5. Legislative

- a. Mr. Andrew Morgan indicated at the last Licensing Hearings and Public Safety meeting a discussion was held to reduce the sex offender residency ordinance requirement of 1,500 feet to 1,000 feet and to have the Chief of the police department make the decisions where to place these individuals. Public notification prior to placement to allow comment on the placement near the school does not appear to be an option unless the Chief denies the application and it goes to the Public Safety Committee. Through the city wide Nixle notification system, placement of offenders near the school will be monitored.
- c. The SASD agenda was reviewed and no issues affecting SLA were detected.

A motion was made by Mr. Mark Hickmann and seconded by Mr. Andrew Morgan to accept the legislative committee meeting report as presented. All voted Aye.

6. Recruitment

Mrs Denise Quasius reported that

- a. Mrs. Jessica Schaetzer and Mrs. Jenny Taylor met and formulated their committee.
- b. The first three year terms of Mr. Mark Hickmann and Mr. Darryl Carlson are up on June 30, 2019

iii. Fundraising update:

- a. Come Away with Us fundraiser date is February 23, 2019. Theme is come away with us to New York.
- b. Pizza fundraiser to be held January 12, 2019.

c). Section III: Board Development

i. Strategic Plan

1. Strategic planning goals for 2018-2019 school year were reviewed by Mrs. Denise Quasius

Unfinished Business

None

New Business

None

A motion was made by Mr. Mark Hickmann and seconded by Mr. Tim Stielow to adjourn the meeting at 7:43pm.

Next SLA Governance Board Meeting: December 17, 2018 at 6:00pm



Timothy L Stielow, Secretary Sheboygan Leadership Academy Governance Board

The mission of the Sheboygan Leadership Academy is to inspire students to become leaders through their academic achievement, moral development, and service to others.

