

**Governance Board Meeting
Sheboygan Leadership Academy
Sheboygan, WI
Regular Meeting Minutes
Monday October 22, 2018**

The regular meeting of the Governance Board of the Sheboygan Leadership Academy (SLA) was held on Monday the 22nd day of October 2018 at 6:00pm at Sheboygan Leadership Academy, upstairs conference room, 1305 St Clair Avenue Sheboygan, Wisconsin. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

Present: Mr. Darryl Carlson, Mr. Mark Hickmann, Mr. Andrew Morgan, Mrs. Denise Quasius, Mrs. Jessica Schaezter, Mr. Tim Stielow, Mrs. Laura Studee, Mrs. Jenny Taylor

Absent: Mrs. Karen Grupe

Call to Order

Meeting was called to order at 6:03 pm by Mrs. Denise Quasius

Approval of Agenda

The agenda for the October 22, 2018 Governance meeting was reviewed. A motion was made by Mr. Mark Hickmann and seconded by Mrs. Jessica Schaezter to approve the agenda. All voted Aye.

Approval of Minutes

The minutes of the September 24, 2018 meeting were reviewed. A motion to approve the minutes was made by Mr. Mark Hickmann and seconded by Mr. Andrew Morgan All voted in favor.

Open Session (Community Input)

None

Principal's Report

a) Section I: Student Outcomes

- i. School update – Mrs. Laura Studee gave the following reports:

Enrollment Update:

Current registered enrollment: 207

Assessment Update:

Results of Forward testing that occurred in late 2018 for grades 3-8 in the subjects of English Language Arts, Math, Science and Social Studies were reviewed

Marketing Update:

Billboard advertising being considered

Community Outreach Update:

Fall Family Carnival to occur in October

Parent Social on November 10, 2018

Alumni get together on November 16, 2018

Operations:

A second safety grant from the Department of Justice of \$11,000 has been used for the installation of 4 additional cameras on the premises.

Tied in with the grant are required training in school safety drills, a school violence drill and an established threat system. The video monitoring policy presented will be sent to all parents in correspondence. The bullet proof door film will be installed soon. The blueprints of a mid block crosswalk created by Kevin Byrne will be sent to Ryan Sazama of the City of Sheboygan for City of Sheboygan Planning Department approval and City of Sheboygan Common Council approval.

Staffing:

Two new lunch servers were hired in October. Current art teacher has submitted resignation effective January 18, 2018. Position has been posted.

Mr. Mark Hickmann made a motion to approve the principal's report. Mr. Darryl Carlson seconded the motion and it passed.

General Reports

b) Section II: Board Oversight

i. Charter Oversight:

1. Oversight obligations through November 30, 2018 were reviewed.

ii. Committee Reports:

1. Executive Committee:

- a. No meeting held to report on.

2. Financials:

- a. Mr. Tim Stielow provided a financial up date. Revenues year to date through September 30, 2018 were \$1,710,971 with expenses of \$341,527 resulting in revenues exceeding expense by \$1,369,445. The balance sheet reflects total assets of \$1,181,786, total liabilities of \$349,112 resulting in a total equity position of \$832,674. The operating account balance stood at \$503,816.

The finance committee approved and recommended Governance Board approval of the September 30, 2018 financial statements as presented. A motion was made by Mr. Tim Stielow and seconded by Mr. Darryl Carlson to accept the financial report. All voted Aye.

3. Facilities:

- a. Mr. Mark Hickmann reported that a meeting between the City of Sheboygan, Laura Studee, Mrs. Patti Tarnowski, and the school's landscape architect concerning the crosswalk went well as reported by Mrs. Laura Studee earlier.
- b. Mr. Mark Hickmann indicated the formation of a committee consisting of Mrs. Denise Quasius, Mrs. Laura Studee, a member from the facilities committee, a member of the teaching staff and a member of the finance committee has been completed. First meeting to be scheduled.

Mrs.

- c. Mr. Mark Hickmann indicated a new snow removal contract was negotiated.
 - d. Painting of the retaining wall has been completed.
 - e. Variance from the City of Sheboygan to lease out the warehouse space as well as the fence issue is being sought over the next 30 days.
 - f. Safety Grant items as indicated through Laura's report are being completed.
- Mr. Darryl Carlson made a motion to accept the facilities report as presented. Mr. Tim Stielow seconded it. The motion carried.

4. Personnel:

Mrs. Denise Quaisus reported that at the last personnel committee meeting:

- a. Reimbursement for course work by staff was discussed.
- b. Employee and substitute teacher pay scales were discussed in relation to SASD salary scale. Three different proposals were created and referred to the finance committee for consideration.
- c. The FMLA leave act was discussed and is to be brought up at the Personnel Advisory meeting.
- d. The art teacher resignation was discussed.
- e. Health insurance presentation meeting to be set.

A motion was made by Mr. Mark Hickmann to approve the personnel committee report. The motion was seconded by Mr. Darryl Carlson. Motion carried.

5. Legislative

- a. Mr. Andrew Morgan indicated the committee is monitoring educational issues as brought up in the Federal State and local elections.
 - b. At the last Licensing Hearings and Public Safety meeting a discussion was held to reduce the sex offender residency ordinance requirement of 1,500 feet to 1,000 feet and to have the police department make the decisions where to place these individuals. Concern is notification prior to placement to allow comment on the placement near the school.
 - c. The SASD agenda was reviewed and no issues affecting SLA were detected.
- A motion was made by Mr. Mark Hickmann and seconded by Mr. Darryl Carlson to accept the legislative committee meeting report as presented. All voted Aye.

6. Recruitment

- a. Mrs. Jessica Schaezter and Mrs. Jenny Taylor to be members of this committee.
- b. Committee to have its first meeting next month.
- c. Claudia Krepsky, after being recruited by Mr. Darryl Carlson, has agreed to become a member of the personnel committee. Claudia is currently in the HR Department at the Kohler Company.

iii. Fundraising update:

- a. Come Away with Us fundraiser date is February 23, 2019
- b. Pizza fundraiser to be held January 12, 2019.

c). Section III: Board Development

i. Strategic Plan

1. Strategic planning goals for 2018-2019 school year were reviewed by Mrs. Denise Quasius

Unfinished Business

None

New Business

None

A motion was made by Mr. Darryl Carlson and seconded by Mr. Tim Stielow to adjourn the meeting at 7:23pm.

Next SLA Governance Board Meeting: November 19, 2018 at 6:00pm



Timothy L Stielow, Secretary Sheboygan Leadership Academy Governance Board

The mission of the Sheboygan Leadership Academy is to inspire students to become leaders through their academic achievement, moral development, and service to others.