

**Governance Board Meeting
Sheboygan Leadership Academy
Sheboygan, WI
Regular Meeting Minutes
Monday August 27, 2018**

The regular meeting of the Governance Board of the Sheboygan Leadership Academy (SLA) was held on Monday the 27th day of August 2018 at 6:00pm at Sheboygan Leadership Academy, upstairs conference room, 1305 St Clair Avenue Sheboygan, Wisconsin. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

Present: Mr. Darryl Carlson, Mrs. Karen Grupe, Mr. Mark Hickmann, Mr. Andrew Morgan, Mrs. Denise Quasius, Mrs. Jessica Schaetzer, Mr. Tim Stielow, Mrs. Laura Studee

Absent: Parent elect Mrs. Jenny Taylor

Call to Order

Meeting was called to order at 6:09 pm by Mrs. Denise Quasius

Approval of Agenda

The agenda for the August 27, 2018 Governance meeting was reviewed. A motion was made by Mr. Mark Hickmann and seconded by Mr. Darryl Carlson to approve the agenda. All voted Aye.

Approval of Minutes

The minutes of the June 18, 2018 meeting were reviewed. A motion to approve the minutes was made by Mr. Mark Hickmann and seconded by Mr. Darryl Carlson. All voted in favor.

Open Session (Community Input)

None.

Principal's Report

a) Section I: Student Outcomes

- i. School update – Mrs. Laura Studee gave the following reports:

Enrollment Update:

Current registered enrollment: 205

Grade 4k is at 10 students

Assessment Update:

Results of Forward testing has been received. Reviewed and released at September meeting.

Marketing Update:

Mailing to potential 2nd graders, 5th graders and 4K students along with a Facebook post for 4K students was completed this summer. Another 4k Facebook ad will be run shortly.

Banner was displayed on 14th street fence

The Art Garden on the west side of the school building was completed by Miss Lorrigan Puls with guidance from Mrs. Jean Puls from drawings completed by SLA students.

Community Outreach Update:

Meet your teacher open house to be held September 13 from 6:00pm - 7:15pm

SLA Rummage sale to be held in September(fundraiser for 8th grade trip.

Operations:

Thanks to a \$22,433 grant from the Department of Justice 4 safety enhancing projects were completed this summer: shatter proof film for entrance window,cement barriers placed at the school entrance,panic door lock, video system with 13 security cameras.

Second round of funding is available. Additional cameras and badge reader system to be installed.Safety and school violence drills and trauma training for schools is required.

Staffing:

All staff and support staff are returning. A new lunch server was hired in August.Page Scholten hired as first grade aide.

Mr. Mark Hickmann made a motion to approve the principal's report.

Mr. Darryl Carlson seconded the motion and it passed.

General Reports

b) Section II: Board Oversight

i. Charter Oversight:

1. Oversight obligations through September 30, 2018 were reviewed.

ii. Committee Reports:

1. Executive Committee:

- a. Executive committee met on August 15, 2018. At that meeting discussion centered on a budgetary funding issue,the administrator's performance review and the recommendation to the Board of Governance of the election of Mr. Andrew Morgan as vice president to the Governance Board.
- b. Mr. Tim Stielow nominated Mr. Andrew Morgan as Vice President to the Governance Board of Sheboygan Leadership Academy and Mr. Darryl Carlson seconded the nomination. All voted in favor. Motion passed.

A motion was made by Mr. Darryl Carlson and seconded by Mr. Mark Hickmann to approve the Executive Committee report as presented. All voted in favor.

2. Financials:

- a. Mrs. Karen Grupe indicated there were no financial statements to report on for the end of the year as the audit and corresponding year end entries will be completed on September 20,2018 when the first meeting with the auditors will be held. No finance committee meeting was held.

A motion was made by Mr. Mark Hickmann and seconded by Mr. Darryl Carlson to accept the financial report. All voted Aye.

3. Facilities

- a. Mr. Mark Hickmann reported the committee met. He indicated the following projects were completed this summer:
 1. Replacement of section of the roof
 2. Installation of Camera system utilizing grant from state
 3. Installation of cement barriers in front entrance utilizing grant from State
 4. Gym was painted
 6. Installation of new LED lighting in gym, middle school classrooms and middle school hallway
 7. Replacement of carpeting in 6th and 7th grades
 8. Replacement of carpeting in front office and principles office
 9. Created separate coat rooms for 4k and 5k
 10. Repair of the retaining wall was completed with artwork added, waiting on the painter
 11. Repainted 1,2,3,4 and 8th grade rooms where plaster was removed
 12. The cross walk is being worked on with the City of Sheboygan

A second round of funding under the safety grant will be used for additional cameras a badge reader and a panic lock.

It was recommended that the camera recording policy of the Sheboygan Area School District be reviewed.

Mr. Mark Hickmann indicated the building committee recommended entering into a \$17,000 contract with Abacus Architects to complete Phase I, a report assessing the interior and exterior infrastructure, traffic patterns and mechanicals of the building . Mr. Hickmann made a motion to enter into this contract with Abacus Architects. Mr. Darryl Carlson seconded the motion. All vote Aye. The motion carried. Funding of this report is to come from the fundraising account per Karen Grupe.

Mr. Mark Hickmann indicated a new floor cleaner will need to be purchased and new snow removal contract to be negotiated.

Mr. Darryl Carlson made a motion to accept the facilities report as presented. Mrs. Karen Fisher seconded it. The motion carried.

4. Personnel

Mrs. Denise Quaisus reported that there was no committee meeting to report on and that the committee will meet next month.

5. Legislative

- a. Mr. Andrew Morgan indicated the committee did not meet, but will meet on September 10th.
- b. At the last Public Protection meeting in August, there was no placement at the TLP house , which was closed June 1, 2018.
- c. Continued monitoring of the Public Protection and Safety Meeting will occur to monitor placements which may occur near the school.

6. Recruitment

- a. Mrs. Jenny Taylor is the parent elect member to the Governance Board. She was unable to attend this meeting.
- b. Mr. Andrew Morgan has filled the Vice President position vacated by Mrs. Karen Fisher whose 6 year term ended on June 30, 2018.
- c. Mrs. Denise Quasius indicated that Mrs. Monica Senkbeil has expressed an interest in being on the Governance Board of SLA filling the community member position. However due to a family illness she wishes to not become a board member at this time.
- d. There is one more board position to be filled.
- e. Committee Chair Assignments: Executive, Mrs. Denise Quasius; Finance, Mrs. Karen Grupe; Personnel, Mrs. Peggy Henseler; Legislative, Mr. Andrew Morgan; Facilities, Mr. Mark Hickmann; Recruitment, Mrs. Jessica Shaetzer.

A motion was made by Mr. Mark Hickmann and seconded by Mr. Darryl Carlson to accept the recruitment committee report. All voted in favor.

iii. Fundraising update:

- a. Come Away with Us fundraiser date is February 23, 2019

c). Section III: Board Development

i. Strategic Plan

- 1. Strategic planning goals for 2018-2019 school year were reviewed by Mrs. Denise Quasius

Unfinished Business

None

New Business

None

A motion was made by Mr. Mark Hickmann and seconded by Mr. Darryl Carlson to adjourn the meeting at 7:05pm.

Next SLA Governance Board Meeting: September 24, 2018 at 6:00pm



Timothy L Stielow, Secretary Sheboygan Leadership Academy Governance Board

The mission of the Sheboygan Leadership Academy is to inspire students to become leaders through their academic achievement, moral development, and service to others.

