

**Governance Board Meeting
SHEBOYGAN LEADERSHIP ACADEMY
Sheboygan, Wisconsin
REGULAR MEETING MINUTES
Monday, November 17, 2014**

The regular meeting of the Governance Board of the Sheboygan Leadership Academy was held on Monday, the 17th day of November at 6:00 p.m. at Sheboygan Leadership Academy, teachers' lounge, 1305 St. Clair Avenue, Sheboygan, Wisconsin. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

Present: Mrs. Peggy Henseler, Mrs. Denise Quasius, Mrs. Sarah Annelin, Mr. Tim Eirich , Mr. Eirik Nelson, Mrs. Karen Grupe, Mrs. Karen Fisher, Mrs. Jean Puls, Mr. Tim Stielow, Ms. Gretchen Thomes, and Mr. Ron Van Rooyen

President Quasius called the meeting to order at 6:00 p.m.

APPROVAL OF AGENDA

Moved by Mr. Tim Stielow and seconded by Ms. Gretchen Thomes to approve the agenda with the addition of a discussion regarding groups using the facility. All Ayes. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Mr. Ron Van Rooyen and seconded by Mrs. Karen Grupe to approve the minutes of Monday, October 13, 2014, with one adjustment. All Ayes. Motion carried unanimously.

OPEN SESSION (Community Input)

No Guests

PRINCIPAL'S REPORT (Mrs. Henseler)

a) Section I: Student Outcomes

- i. School Update – Mrs. Henseler
 - a. Enrollment Update - Student enrollment update.
 - b. Board Presentation: SLA representatives were well received at the SASD board meeting.
 - c. Recruitment – Two recruitment sessions will be held January 20 and January 26, 2015 running from 5:30 – 6:30.
 - d. Training –
 1. Crisis Prevention Intervention (CPI). Three staff members were trained, Mrs. Henseler, Mrs. Hickmann,

and Mr. Wright. Mrs. Laura Studee and Mrs. Michelle Nordhagen will pursue CPI as well.

2. Mrs. Laura Studee will be trained in the ACCESS assessment.
 3. Mrs. Chrissy Hinn is interested in pursuing the Spalding Certification program.
 4. Mrs. Laura Studee is certified in Teacher Effectiveness Training and is able to observe and evaluate teachers.
 5. Mrs. Jean Puls is now trained as a Virtue facilitator.
- e. Property Purchase – Moved by Mrs. Karen Grupe and seconded by Mr. Tim Stielow to direct the SLA executive board to contact the RCS executive board in regard to the purchase of the home at 1318 St. Clair Avenue with the understanding RCS would pay the purchase price and add it to the SLA cost to purchase with SLA incurring any costs above and beyond the purchase price. All Ayes. Motion carried unanimously. Mr. Ron Van Rooyen abstained.

GENERAL REPORTS

a) Section II: Board Oversight

i. Charter Oversight:

1. Oversight obligations through January 31, 2015 were reviewed.

ii. Committee Reports:

1. Financial

- a. Review of 2014/2015 audit comments. Final audit has not been received.
- b. 2015/2016 budget process is underway.
- c. Financials through October 2014 were reviewed. The finance committee has reviewed the financial statements and recommends that the governance board approve. Moved by Mrs. Karen Grupe and seconded Mr. Tim Stielow to approve the October 2014 financial statements. All Ayes. Unanimous

2. Facilities

- a. It is approximated that \$8500 - \$9000 will be needed to raze the home at 1318 St. Clair Avenue.
- b. RCS provided an “existing building” document dated January 14, 2002.
- c. Elementary expansion: Motion by Mr. Ron Van Rooyen to approve Quasius Construction Elementary Wing Expansion bid dated 10/14/2014 with a contingency not to exceed total cost of \$50,000. Seconded by Karen Grupe. All Ayes. Unanimous.

3. Personnel

- i. Committee has been looking at pay scale for 2015/2016 school year. Met with Pat Flaherty from district to benchmark SASD scale. Reviewing other districts.
- ii. Committee is working with staff to implement a Staff Advisory Board.
- iii. Grievance Procedure
 1. Motioned by Mr. Tim Eirich and seconded by Mr. Tim Stielow to approve Grievance Procedure as presented to board with minor modifications. All Ayes. Ms. Jean Puls abstained. Mrs. Sarah Annelin was not present for vote.

4. Legislative

- i. Committee has identified websites to monitor.

5. Recruitment

- i. No update

iii. Fundraising Update:

1. Fundraising event will be February 28, 2015.
 - i. Work on personal invitations, bring your friends

b) Section III: Board Development/Assessment

1. Strategic Plan –
 - a. Review strategic plan tracker.

UNFINISHED BUSINESS

- i. Annual Meeting Agenda Review – continuing with agenda draft.
- ii. Sheboygan Public Protection and Safety Commission:
 1. Karen Grupe – update
 2. Sarah Annelin – December Report

NEW BUSINESS

- i. Groups using SLA facility. It was decided that the SLA administrator will be responsible for approving facility use.

ADJOURN

Moved by Mr. Tim Stielow and seconded by Ms. Gretchen Thomes to adjourn. All Ayes. Motion carried unanimously.

Next SLA Governance Board Meeting: Monday, December 8, 2014.



Sarah L. Annelin, Secretary
Sheboygan Leadership Academy Governance Board