

**Governance Board Meeting  
SHEBOYGAN LEADERSHIP ACADEMY  
Sheboygan, Wisconsin  
REGULAR MEETING MINUTES  
Monday, December 8, 2014**

The regular meeting of the Governance Board of the Sheboygan Leadership Academy was held on Monday, the 8<sup>th</sup> day of December at 6:00 p.m. at Sheboygan Leadership Academy, teachers' lounge, 1305 St. Clair Avenue, Sheboygan, Wisconsin. This regular meeting was announced in compliance with the Open Meeting Law of the Wisconsin State Statutes.

Present: Mrs. Peggy Henseler, Mrs. Denise Quasius, Mrs. Sarah Annelin, Mr. Tim Eirich, Mrs. Karen Grupe, Mrs. Karen Fisher, Mrs. Jean Puls, Mr. Tim Stielow, Ms. Gretchen Thomes, and Mr. Ron Van Rooyen

Absent: Mr. Eirik Nelson

President Quasius called the meeting to order at 6:02 p.m.

**APPROVAL OF AGENDA**

Moved by Mrs. Karen Grupe and seconded by Ms. Gretchen Thomes to approve the agenda. All Ayes. Motion carried unanimously.

**APPROVAL OF MINUTES**

Moved by Mr. Ron Van Rooyen and seconded by Mrs. Gretchen Thomes to approve the minutes of Monday, November 17, 2014. All Ayes. Motion carried unanimously.

**OPEN SESSION (Community Input)**

No Guests

**PRINCIPAL'S REPORT**

**a) Section I: Student Outcomes**

- i. School Update – Mrs. Henseler
  - a. Educator Effectiveness:
    1. Mid-term review of SLO (Student Learning Objectives and School Learning Objectives).
    2. Winter MAP testing will be administered in reading for grades 3 – 8 and in math for grades 5 and 7.
    3. Teachers in “year 3” of the educator effectiveness cycle are preparing documentation needed for EEP.
  - b. Major Budget Purchases:
    1. Middle school social studies, math, and possibly health textbooks.

2. Spalding support books.
  3. 40 laptops for individual middle school student access
  4. Discussing additional staffing needs.
- c. Property Purchase –
1. RCS approved providing a loan to SLA to purchase the home at 1318 St. Clair Avenue, Sheboygan, Wisconsin. The terms of that loan via phone call on November 20, 2014, between Mrs. Monica Senkbeil and Mrs. Peggy Henseler stated that RCS will provide Sheboygan Leadership Academy with an interest free \$24,900 loan to purchase the property. The duration of the loan would be the duration of the lease. Since SLA is in year 3 of a five year lease, it would be 24 months plus the number of months left this year (it would be divided evenly over those total months).
  2. SLA Executive Committee voted via email on November 21, 2014, to approve loan acceptance from RCS. As stated by the email, “Moved by Mrs. Karen Grupe and seconded by Mrs. Sarah Annelin to accept an interest free loan from RCS for \$24,900 to use for the purchase of the house at 1318 St. Clair Avenue. The loan will be repaid to RCS over the remaining life of the building lease in monthly installments. All ayes of the Executive Committee. Motion carried unanimously.”
  3. With the loan secured, the bid to purchase the home was submitted.

## GENERAL REPORTS

### a) Section II: Board Oversight

- i. Charter Oversight:
  1. Oversight obligations through January 31, 2015 were reviewed.
- ii. Committee Reports:
  1. Financial
    - a. Moved by Mr. Ron Van Rooyen and seconded by Mrs. Karen Grupe to adopt a formal capitalization policy that clearly documents and communicates the organizations capitalization policy as recommended in the June 2014 auditor’s report. All Ayes. Motion approved unanimously.
    - b. Moved by Mr. Ron Van Rooyen and seconded by Mrs. Karen Grupe to approve the June 30, 2014, auditor’s report. All Ayes. Motion approved unanimously.
    - c. Moved by Mr. Ron Van Rooyed and seconded by Mr. Tim Stielow to approve the financial statements

through November 2014. All Ayes. Motion approved unanimously.

2. Facilities

- a. Mr. Tim Eirich will provide RCS with a copy of the approved elementary remodel plan.

3. Personnel

- i. A teacher's advisory group has been set up to work with the Personnel Committee.

4. Legislative

- i. No Update

5. Recruitment

- i. No update

iii. Fundraising Update:

1. Fundraising event will be February 28, 2015.

**b) Section III: Board Development/Assessment**

1. Strategic Plan –

- a. Review strategic plan tracker. A code of ethics will be drafted by Mrs. Denise Quasius and Mrs. Sarah Annelin

**UNFINISHED BUSINESS**

- i. Annual Meeting Agenda Review – No review  
ii. Sheboygan Public Protection and Safety Commission:  
1. Karen Grupe – update  
2. Sarah Annelin – Attend any December meetings.

**NEW BUSINESS**

**ADJOURN**

Moved by Mr. Tim Stielow and seconded by Mr. Tim Eirich to adjourn. All Ayes. Motion carried unanimously.

Next SLA Governance Board Meeting: Monday, January 12, 2015.

  
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Sarah L. Annelin, Secretary  
Sheboygan Leadership Academy Governance Board